

**London Borough of Brent
Summary of Decisions taken by the Executive
on Monday 17 February 2014**

PRESENT: Councillor Butt (Chair), Councillor R Moher (Vice-Chair) and Councillors A Choudry, Crane, Hirani, Mashari, McLennan, J Moher and Pavey

ABSENT: Councillor Denselow

ALSO PRESENT: Councillors Adeyeye, Colwill and Hashmi

Agenda Item No	Item	Ward(s)	Decision
5.	2014/15 Budget and Council Tax	All Wards	<p>These recommendations only include a provisional Council Tax level for the GLA as its final budget was not agreed when this report was dispatched. This means that the statutory calculation of the total amount of Council Tax under Section 30(2) of the Local Government Finance Act 1992 may be amended by the final Greater London Authority precept.</p> <p>That subject to the final confirmation of the GLA precept approval be given to the following recommendations for Full Council at its meeting on 3 March 2014:</p> <ul style="list-style-type: none"> (i) Agree the General Fund revenue budget for 2014/15, as summarised in Appendix A. (ii) Agree the Service Area budgets including the cost pressures and savings detailed in Appendices B and C. (iii) Note the report of the Budget and Finance Overview & Scrutiny Committee in Appendix D.

London Borough of Brent – Summary of Decisions taken by the Executive on Monday 17 February 2014 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<ul style="list-style-type: none"> (iv) Note Appendix E and agree the budgets for central items and other budgets. (v) Receive the report from the Chief Finance Officer in Appendix C(iii) in respect of his statutory duty under Section 25 of 2003 Local Government Act. (vi) Agree that there is no increase in the Council's element of council tax for 2014/15. (vii) Note and consider the advice of the Director of Legal and Procurement as set out in Appendix M. (viii) Agree the instalment dates for council tax and NNDR for 2014/15, and the recovery policy for council tax as set out in Appendix F(ii). (ix) That decisions on individual applications for reducing Council Tax payable in accordance with section 13A(1)(c) of the Local Government Finance Act 1992 be delegated to the Chief Finance Officer. (x) Note the Medium Term Financial Outlook in Section 5. (xi) Agree the School's Budget set out in Appendix H. (xii) Agree the Housing Revenue Account budget set out in Appendix I(ii).

London Borough of Brent – Summary of Decisions taken by the Executive on Monday 17 February 2014 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>(xiii) Agree the 2014/15 to 2016/17 capital programme as set out in Appendix J.</p> <p>(xiv) Note the levels of unsupported borrowing forecast for 2014/15, based on the borrowing levels agreed by the Council on 28 February 2013.</p> <p>(xv) Agree the Treasury Management Strategy and the Annual Investment Strategy for 2014/15 set out in Appendix K.</p> <p>(xvi) Agree the Prudential Indicators set out in this section for affordability, capital spending, external debt and treasury management set out in Appendix L.</p> <p>(xvii) In relation to the council tax for 2014/15 we resolve:</p> <p>That the following amounts be now calculated by the Council for the year 2014/15 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended:</p> <p>(a) £1,059,811,000 being the aggregate of the amount that the Council estimates for the items set out in Section 31A(2) of the Act.</p> <p>(b) £975,937,657 being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(3) of the Act.</p> <p>(c) £83,873,343 being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday 17 February 2014 (continued)

Agenda Item No	Item	Ward(s)	Decision																								
			<div><div>accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year.</div><div>(d) £1,058.94<div>being the amount at (c) above, divided by the amount for the taxbase specified above calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.</div></div><div>(e) Valuation Bands<table><tr><th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>F</th><th>G</th><th>H</th></tr><tr><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th></tr><tr><td>705.96</td><td>823.62</td><td>941.28</td><td>1,058.94</td><td>1,294.26</td><td>1,529.58</td><td>1,764.90</td><td>2,117.88</td></tr></table></div><div>being the amounts given by multiplying the amount at (d) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.</div><div>(xviii) That it be noted that for the year 2014/15 that the proposed Greater London Authority precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, in respect of the Greater London Authority, for each of the categories of dwellings shown below:</div></div>	A	B	C	D	E	F	G	H	£	£	£	£	£	£	£	£	705.96	823.62	941.28	1,058.94	1,294.26	1,529.58	1,764.90	2,117.88
A	B	C	D	E	F	G	H																				
£	£	£	£	£	£	£	£																				
705.96	823.62	941.28	1,058.94	1,294.26	1,529.58	1,764.90	2,117.88																				

London Borough of Brent – Summary of Decisions taken by the Executive on Monday 17 February 2014 (continued)

Agenda Item No	Item	Ward(s)	Decision																																																
			<div>Valuation Bands</div> <table><tr><th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>F</th><th>G</th><th>H</th></tr><tr><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th></tr><tr><td>199.33</td><td>232.56</td><td>265.78</td><td>299.00</td><td>365.44</td><td>431.89</td><td>498.33</td><td>598.00</td></tr></table> <div>(xix) That, having calculated the aggregate in each case of the amounts at (e) and the precepting authority referred to in the preceding paragraph above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2014/15 for each of the categories of dwellings shown below:</div> <div>Valuation Bands</div> <table><tr><th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>F</th><th>G</th><th>H</th></tr><tr><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th><th>£</th></tr><tr><td>905.29</td><td>1,056.18</td><td>1,207.06</td><td>1,357.94</td><td>1,656.70</td><td>1,961.47</td><td>2,263.23</td><td>2,715.88</td></tr></table> <div>(xx) The Chief Finance Officer has determined that the Council's basic amount of Council Tax for 2014/15 is not excessive in accordance with the principles approved under Section 52ZB of the Local Government Act 1992.</div>	A	B	C	D	E	F	G	H	£	£	£	£	£	£	£	£	199.33	232.56	265.78	299.00	365.44	431.89	498.33	598.00	A	B	C	D	E	F	G	H	£	£	£	£	£	£	£	£	905.29	1,056.18	1,207.06	1,357.94	1,656.70	1,961.47	2,263.23	2,715.88
A	B	C	D	E	F	G	H																																												
£	£	£	£	£	£	£	£																																												
199.33	232.56	265.78	299.00	365.44	431.89	498.33	598.00																																												
A	B	C	D	E	F	G	H																																												
£	£	£	£	£	£	£	£																																												
905.29	1,056.18	1,207.06	1,357.94	1,656.70	1,961.47	2,263.23	2,715.88																																												

London Borough of Brent – Summary of Decisions taken by the Executive on Monday 17 February 2014 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>(xxi) (a) That the Chief Finance Officer be and is hereby authorised to give due notice of the said council tax in the manner provided by Section 38(2) of the 1992 Act.</p> <p>(b) That the Chief Finance Officer be and is hereby authorised when necessary to apply for a summons against any council tax payer or non-domestic ratepayer on whom an account for the said tax or rate and any arrears has been duly served and who has failed to pay the amounts due to take all subsequent necessary action to recover them promptly.</p> <p>(c) That the Chief Finance Officer be and is hereby authorised to collect revenues and distribute monies from the Collection Fund and is authorised to borrow or to lend money in accordance with the regulations to the maximum benefit of each fund.</p>
6.	Market Position Statement (MPS)	All Wards	<p>(i) that approval be given to the MPS for publication;</p> <p>(ii) that approval be given to the development of a Market Development Plan, which will set out how we will deliver the aspirations of the MPS. It is proposed that this will be brought to Executive for approval in June 2014.</p>
7.	Mental Health Improvement Phase 2	All Wards	<p>(i) that the results of phase 1 of the Mental Health Improvement Project be noted;</p> <p>(ii) that the Council continues to deliver its adult mental health social care responsibilities in partnership with Central and North-West London NHS Foundation Trust (CNWL) in 2014/15;</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday 17 February 2014 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>(iii) that officers not implement the decision taken in April 2013, to progress with the procurement of mental health services by way of a competitive dialogue process;</p> <p>(iv) that it be noted that any proposed future procurement or partnership arrangement for the provision of mental health services for adults will return to the Executive for approval;</p> <p>(v) that approval be given a continuation of the transformation work in 2014-15, building on integrated commissioning by working in collaboration with the Brent Clinical Commission Group (CCG), with the aim of moving to a whole person approach to mental health services in 2015/16 in partnership with Brent CCG and CNWL;</p> <p>(vi) that approval be given to enter into a short term section 75 agreement with CNWL, to cover the 12 month period from 1st April 2014 to end of March 2015, while work takes place on developing integrated commissioning arrangements with the CCG;</p> <p>(vii) that approval be given to an exemption from the usual requirements of Contract Standing Orders to carry out a tendering process in relation to High Value contracts, to allow the award of the section 75 agreement referred to in paragraph 2.6, for the good operational reasons set out in paragraph 3.17 and 3.26 of the report.</p>
8.	Accommodation Services for People with Learning Disabilities	All Wards	<p>(i) that approval be given to to the pre - tender considerations and the criteria to be used to evaluate tenders in respect of tenancy management arrangements with associated leases for the 3 properties located in Beechcroft Gardens, Kinch Grove and Manor Drive as set out in paragraph 6.1 of the report;</p> <p>(ii) that approval be given to the invite of tenders in respect of tenancy management arrangements with associated leases and evaluate them in accordance with the approved evaluation criteria referred to in (i) above.</p> <p>(iii) that approval be given the pre - tender considerations and the</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday 17 February 2014 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>criteria to be used to evaluate tenders for on site care and support services at the 3 properties located in Beechcroft Gardens, Kinch Grove and Manor Drive as set out in paragraph 6.1 of the report;</p> <p>(iv) that approval be given to the invite of tenders in respect of on site care and support services at the 3 properties located in Beechcroft Gardens, Kinch Grove and Manor Drive and evaluate them in accordance with the approved evaluation criteria referred to in (ii) above.</p>
9.	Authority to invite tenders for semi-independent living accommodation and support	All Wards	<p>(i) that tenders be invited for a contract for Semi - Independent Living on the basis of the pre - tender considerations set out in paragraph 3.9 of the report.</p> <p>(ii) that officers be authorised to evaluate the tenders referred to in 2.1 above on the basis of the evaluation criteria set out in paragraph 3.9 of the report.</p> <p>(iii) that authority to award the contract for Semi – Independent Living be delegated to the Acting Director of Children and Families in consultation with the Director of Legal and Procurement and the Chief Finance Officer for the reasons detailed in paragraph 3.8.</p>
10.	Highways Asset Management Plan and Capital Schemes Programme 2014-16	All Wards	<p>(i) that approval be give to investment of £3.55 million of Brent capital funding as summarised in Section 6.0;.</p> <p>(ii) that approval be give to approves the proposed highways maintenance programme for 2014-15 and the provisional programme for 2015-16 as detailed in Appendix B;</p> <p>(iii) that approval be give to the highways asset management strategy for Brent as described in Section 4.0 and appended as background papers to this report;</p> <p>(iv) that approval be give to the proposed division of maintenance investment for carriageway resurfacing of 70% for major resurfacing and 30% for preventative maintenance;</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday 17 February 2014 (continued)

Agenda Item No	Item	Ward(s)	Decision
			(v) that approval be give to the proposed prioritisation process and criteria for programme development described in Section 4.9.
11.	Housing Revenue Account (HRA) Budget 2014-15 and rent increase proposals for council dwellings for 2014-15	All Wards	<p>(i) that the HRA forecast outturn 2013/14 (Appendix 1 Table 1) be noted;</p> <p>(ii) that the savings/budget reductions for 2014/15 as set out in paragraph 3.48.3 be approved;</p> <p>(iii) that the HRA budget growth for 2014-15 of £3.740m as set out in paragraph 3.48.4 be approved;</p> <p>(iv) that approval be given to an average overall rent increase (excluding service charges) from April 2014 of £4.67 per week, which is an average overall increase of 4.39%, as set out in further detail in paragraphs 3.23 to 3.29;</p> <p>(v) that approval be given to to increase HRA Council Dwelling service charges from April 2014 by 3.2%, which is an average increase of £0.21 per dwelling per week;</p> <p>(vi) that approval be give to the proposals for the HRA budget for 2014/15 as set out in Table 1 on Appendix 1 of this report and agree that they be included in the overall Budget for 2014-15 for approval by Full Council on 3 March 2014;</p> <p>(vii) that approval be given to an average overall rent increase from April 2014 of £4.53 per dwelling per week on the Brent Stonebridge Dwellings, which is an average overall rent increase of 3.7% as set out in paragraph 3.62;</p> <p>(viii) that approval be given to decrease the service charges on the Brent Stonebridge Dwellings from April 2014 by an average of 11.4% or an average of £1.01 per dwelling per week as set out in paragraph 3.64.</p>
12.	School Expansion Programme –	All Wards	(i) that the current and future school place demand and projected

London Borough of Brent – Summary of Decisions taken by the Executive on Monday 17 February 2014 (continued)

Agenda Item No	Item	Ward(s)	Decision
	Portfolio Update		<p>shortfall of primary school places for 2014-15, as described in paragraphs 3.1-3.25 be noted;</p> <p>(ii) that approval be given to the approach and criteria for the provision of temporary school places outlined in this report, as described in paragraphs 3.26-3.33;</p> <p>(iii) that approval be given to the potential programme of projects to provide temporary school places to meet projected demand for September 2014 including capital allocation (as described in paragraphs 3.34-3.43 and appendix 4) and note that officers will further define the programme (in consultation with the Lead Members for Regeneration and Growth and Children & Families) without returning to the Executive except where required by the Constitution;</p> <p>(iv) that the use of delegated authority to use council building/s identified in the temporary school expansion programme be noted;</p> <p>(v) that approval be given to the grant of an exemption from the requirements of Contract Standing Orders for the Executive to approve the pre-tender considerations for a High Value procurement before a procurement starts, to allow officers to place an advert and invite expressions of interest before the Executive approves the pre-tender considerations at its meeting in March;</p> <p>(vi) that it be noted that a revised strategy for the permanent primary school expansion programme will be presented to the March 2014 Executive meeting.</p>
13.	Bridge Park	Stonebridge	<p>(i) that agreement be given to the vision and objectives of the new leisure centre;</p> <p>(ii) that approval be given to the preferred leisure centre option as (Option 3), as set out at paragraph 3.18;</p> <p>(iii) that it be noted that the large majority of respondents, approximately 95%, selected as their first choice one or more of the four</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday 17 February 2014 (continued)

Agenda Item No	Item	Ward(s)	Decision
			Options that involved change at Bridge Park, while approximately 5% of respondents selected as their first choice the option for leaving Bridge Park as it is and that at the appropriate time GMH will lead on further planning related public consultation; (iv) that the proposed appointment of project consultants be noted; (v) that the land value and CIL receipt risks and the implications on the affordability of the different leisure centre facility options be noted. Should the sale of land not elicit the necessary capital receipt and advanced CIL, officers will return to Members to agree an alternate way forward. (vi) that it be noted that a further report will be submitted to the Executive prior to the tender for a Design and Build Contractor.
14.	Bio-fuel supplies for the civic centre CHP plant	All Wards	(i) that approval be given to the invite of tenders for 2 nd generation bio-fuel supplies (or a higher compatible category) for the Civic Centre CCHP plant on the basis of the pre-tender considerations set out in paragraph 3.8 of the report; (ii) that officers evaluate the tenders referred to in 2.1 above on the basis of the evaluation criteria set out in paragraph 3.8 of the report.
15.	The leasehold disposal of 395 Chapter Road	Willesden Green	(i) that approval be given to the leasehold disposal of the Brent Housing Partnership interest at 395 Chapter Road to Iridium Assets Ltd to operate a medical practice from the property, by creating serviced clinics from the commercial premises; (ii) that if the proposed disposal to Iridium Assets Ltd does not proceed, then approval be given to a disposal to Forest & Ray Ltd for the purposes of a dental surgery; (iii) that authority be delegated to the Operational Director Property and Projects to agree the final terms and to complete the disposal to either party.